GOVERNMENT OF ANDHRAPRADESH
ABSTRACT

Tribal Welfare Department – Rationalization of Drawing and Disbursement Officers of Tribal Welfare Department – Financial Powers relating to maintenance of Tribal Welfare Educational Institutions (Hostels, Ashram Schools and Post Matric College Hostels) – Declaring the ATWOs as Drawing and Disbursement Officers w.e.f. September 2018 – Orders – Issued.

SOCIAL WELFARE (TW.EDN.1) DEPARTMENT

G.O.MS.No. 132 **Dated: 14-08-2018**

Read the following:-

1)G.O.Ms.No.75, Finance (TFR) Department, Dt.03-09-1997.
2)G.O.Ms.No.75, Finance (TFR) Department, Dt.19-7-1999.
3)G.O.Ms.No.75, Finance (TFR) Department, Dt:03-04-2014.
4)G.O.Ms.No.57, Finance (Budget-1) Department, Dt.07-04-2017.
5)Govt.Memo.No.25035/3/HR. IV/2018, Dt.29-03-2018 of the Finance (HR-VI-TFR-TA & AL) Department.
6)From the DTW, AP Rc.No.SOW03-17021(35)/58/2018-D SECCOTW, Dt.11-06-2018.

******

ORDER:

In the reference 6th read above, the Director of Tribal Welfare, AP, Vijayawada has stated that in the reference 1st read above the Government have issued orders duly declaring Hostel Welfare Officers/Wardens/Matron as Drawing and Disbursement Officers (DDO) to meet the expenditure under the sub-head (05) Educational Institutions and according to which the HM/HWO is Drawing and Disbursing Officer in respect of the following sub-detailed Head of Accounts:

HOA:"2225-Welfare of SCs, STs & OBCs, 02-Welfare of STs, MH-277 Education, SH (05) Educational Institutions:

Budget Head		Description
Sub Head	Sub Detailed Head	
010	000	Pay and allowances of the Cook, Kamati and Watchman etc., Class-IV staff working in the Hostel including their TA & DA etc., (payable to Warden in cash)
130	131	Service, Postage, Telegram and Telephone Charges.
130	132	Other Officer Expenses
130	133	Water & Electricity Charges (W & EC)
140	000	Rents, Rates and Taxes of Hostel building.
210	211	Materials & Supplies (M & S)
230	000	Cost of Ration/Diet charges
270	272	Maintenance
280	284	Professional services (Tutors Honorariums)
300	000	Other Contractual Services (OCS)
500	503	Other Expenditure (Medical expenses)
500	504	Cosmetic Charges, Hair Cut Charges, Sanitary napkins to Girls.

2. In the reference 3rd read above, Government have introduced electronic payments to credit the amount directly to the beneficiaries' bank account, in respect of all bills processed through Treasuries, for smooth implementation of the Human Resources Management System (HRMS) package.

(P.T.O)

3. In this regard, all the DDOs are presently presenting the bills to the Treasuries electronically using treasury Human Resources Management System (HRMS) package, apart from physical copy of bill. Now, in view to decision to implement electronic payments, the DDO have to submit the following details along with physical and electronic copies of bills to the Treasury.

i. The DDO shall feed the Bank Account details of all the beneficiaries like employees, DDO Bank account details, third party details though Treasury Portal.
ii. The DDO shall submit the bank account details of all beneficiaries of each bill while submitting electronic copy.
iii. The DDO shall take the printout of the beneficiaries details from the above system and enclose it to bill under proper signature.
iv. The Treasury will inform the status of each bill in the above portal from time to time based on the information received from bank.
v. Whenever a transaction is failed, the DDO have to submit the correct beneficiary bank account details both electronically and physically (hard copy) for reprocessing the payment.

4. The Director of Tribal Welfare, AP, Vijayawada has requested the Government to issue necessary orders withdraw the Drawing Powers from the HMs/HWOs duly declaring the ATWOs as DDOs for all educational institutions under their jurisdiction and to distribute the budget to the ATWOs to incur the expenditure under (05) Educational Institutions thereby reducing the DDOs.

5. In the circumstance reported by the Director of Tribal Welfare, AP, Vijayawada in the references 6th read above, and in terms of orders/instructions issued in the reference 3rd & 5th read above, Government, after careful examination of the matter, hereby withdraw the Drawing Powers of HMs/HWOs of Tribal Welfare Department and declare the ATWOs of Tribal Welfare Department as Drawing and Disbursement Officer to the Hostels & Ashram School under their jurisdiction, to meet the expenditure under (05) Educational Institutions thereby reducing the DDOs and for ensuring the smooth functioning of the Hostel system.

6. The above orders shall be implemented with effect from the month of September, 2018.

7. The Director of Tribal Welfare, AP, Vijayawada shall take necessary action accordingly.

8. This order issues with the concurrence of Finance Department vide their U.O.No.25035/16/2018, Finance (HR.V-TFR), Dated.24-07-2018.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S.S. RAWAT
PRINCIPAL SECRETARY TO GOVERNMENT (TW)

To
The Director of Tribal Welfare, AP, Vijayawada.
The Pay & Accounts Officer, A.P., Ibrahimpatnam, Krishna District.
The Director of Treasuries & Accounts, AP, Ibrahimpatnam, Krishna District
The Principal Accountant General, AP, Hyderabad.
All the District Collectors in the State of AP.
All the Joint Directors/Deputy Directors, Tribal Welfare in the State of AP
All the District Treasury Officers in the State of AP.

Copy to:

The Finance (FMU-Welfare-2) Department
The PS to Hon'ble Minister for SWE & TWE.
The PS to Principal Secretary to Government (TW)
SC/SF.

//FORWARDED BY ORDER//

SECTION OFFICER